



**Executive Group Committee Meeting
Monday 14th March 2016**

Present: Fiona McCreadie(FMcC) David Marr(DM) Keith Strachan(KS) Jill Parr(JP)
Richard Smith(RS) Robert Martin(RM) Tom Ness David MacFarlane

Apologies: Julie MacIntosh(JMacl)

Welcome: DM opened the meeting by welcoming everyone

Previous

Minutes: The Minutes of the Executive Group Meeting Monday 11 January 2016 were read over and matters arising were dealt with as the meeting progressed.

Chairperson's

Report: DM had little to report as most things covered under the Minutes.

Secretary's

Report: FMcC reported that, again, most things covered as meeting progressed. Last Rag Bag raised £59.20 and Easyfundraising £62.13. FMcC had had an enquiry regarding use of the hall during the summer months from Susan Deacon (Kettlebell Class). All in agreement that this could happen on the proviso that there are no classes the week after summer camp to enable equipment to be dried out and sorted. PIP forms needing to be reprinted and DM said he would sort.

Treasurer's

Report: RS reported that main account had currently £13,055.60 (£2,000 to be refunded regarding purchase of bike shelter, group camp repayment of £1,200 pending). Kandersteg account stood as last reported £1,118.69. Gift aid was in the process of being done. RS asked if a Facebook appeal could be made regarding any parent able and willing to audit our accounts.

Uniform

Report: See Keith's report attached.

Health

& Safety: Nothing to report

Hall

Maintenance: *CCF Grant*

DM reported that the bike shed had now arrived and thanked Tom for putting it safely in the garage. Some discussion around whether all parts were there but on checking it would appear that all is in order. DM reported that our year runs out in approximately 3 weeks and we have a surplus of £2,500 which ideally should be spent. DM asked if anyone could come up with reasonable suggestions that he could put forward to the Agency within the timescale. DM also reported that his final report would be due and asked if RS could furnish him with the updated meter readings.

Bathrooms

FMcC reported that only one quote had been received at this point (the other arriving during meeting). The quotes had been done room by room and it was decided to take forward the two bathrooms, the kitchen and review the main hall at next meeting as these were the most pressing areas. FMcC to check the main hall quote includes the radiators. Top kitchen cupboards to be taken down to enable painting to be carried out. FMcC to organise time scale with painter. (From last meeting FMcC reported that she is still looking into getting the main hall floor cleaned but if hall to be painted then will look at again after this).

Car Park Surface/Entrance ramps

TN raised the issue of the car park surface and entrance ramps wearing away and in need of replacing. The large drain at the entrance ramp to the hall will also require some work. DM to speak to Mike Swanney to see if this is something he could help with and dependant on work needing carried out may need to look at a grant to cover this. Still need to see about replacing the brick BBQs.

Internal Doors

TN raised the issue that some internal doors are needing to be replaced as they were splitting. Cloakroom, storeroom and possibly the committee room. Much discussion around this and RS said that he had some internal doors going begging. RS to look at measurements to see if they would fit and DM to speak to joiner friend regarding this and kitchen work.

Past Events

Burns Supper Another successful night raising approximately £1,200.

Future Events

Gardenathon Saturday 19th March 9am FMcC noted that a FB event had been set up and a further appeal had been sent out. TN noted that he wished to rebuild the small wall around the trees in the car park.

A.O.B.

Website TN raised issue with an error occurring on the website and wanting access to upload photos. DM to go through and send TN information.

District Cubs KS reported that a new Beaver Colony had been started and the District Commissioner had approached himself regarding the use of our hall on a Saturday morning for a new District Cub group. All were in agreement that this was not an issue subject to suitable payment, requirements and terms (i.e. our usage at times and use of equipment etc).

Talking Tandems KS had been approached by Talking Tandems regarding holding a social event within our hall later in the year (Nov). It would be a Dine in the Dark event. Look at getting Explorers to possibly cater. Decision taken to allow this event to have free use of the hall for this first year. Assurance around liability would need to be sought.

Resignation Julie MacIntosh had intimated her resignation from the Executive. Fiona McCreddie intimated she wished to step down from the role of Secretary but willing to stay on for last year on Executive and David Marr also intimated that he may step down from role of Chairperson. FMcC to do another push on FB and look at asking for at least 2 parents from each section. DM and RS to come to hall after Monday and Tuesday Section nights and see if they can speak to parents regarding this.

PAT Testing Not taking this forward as not requirement. RS to look into insurance policy to see where we stand with this.

Projector Costing for a projector had been acquired. GMcC to speak to TN regarding screen type and once sorted to go ahead and purchase.

Shared Storage Discussions had been taking place amongst the leaders regarding shared storage and records that need to be securely locked away. This was now in hand and GMcC and YP to look at shelving.

Subsidising Events DM raised the question again regarding subsidising events and again this was approved as and when events arise.

Dates of Future Meeting **Monday 30th May 2016 @ 7.30pm**

AGM **Thursday 23 June 2016 6.45pm for 7pm start**